Australian Passport Renewal Application (PC7) Cover Sheet

Complete your application barcode number/s *Your application number under the barcode must start with 778 to be eligible to submit a mail-in application.*	**778** [Insert numbers and letters of each application]

You must be able to answer YES to questions 1-10.	YES
1. INSTRUCTIONS: I have read the application and printing instructions on the Embassy website.	
2. APPLICATION FORM: I have printed and included my complete online application form.	
3. My form is **not cut off** at the bottom of the page (Office Use Only section)**.** The barcodes in the top right corner have printed. *Compare the printed form to the example on your computer screen.*	
4. I have signed inside the signature box in black pen. My signature does not touch the box border.	
5. I have dated at Section 5 in Australian date format – **DD/MM/YYYY** – with no corrections or alterations.	
6. PHOTOS: I have included two identical Australian passport photos that meet the requirements listed on the website.	
7. My full name is written on the back of one photo in black ink. No ink is smudged on the second photo.	
8. My photos are protected in a separate envelope or plastic sleeve. ***Do not attach*** *photos to forms.*	
9. PAYMENT: If payment is done by deposit, I have included the deposit slip. If not, I will wait to be contacted to get a payment link.	
10. COVER SHEET: I have printed and am including this completed cover sheet.	
IMPORTANT: If you did not answer *YES* to all the above, please re-print your application and start again.	
13. TRAVEL: If you have upcoming travel, please provide dates. [DD/MM/YYYY] – [DD/MM/YYYY]	
14. Do you intend to use your **current** passport for upcoming travel? If yes, *print and include the itinerary.*	
15. Is your travel within the next 3 weeks? If yes, you may need an emergency passport. *Include your itinerary and* clearly label the outside of your envelope with: **"Emergency Passport".**	
IMPORTANT: Do NOT send your current passport or any other original documents with your application.	